

ciro **Q** *live*

MEETS updates
July 2016

Overview

July 2016 MEETS updates brings with it 3 main features:

- UI upgrade
- Guest invite feature
- Content management on the MEETS admin panel

Until now, the MEETS navigation system was done mainly via the “wrench” icon. CirQlive is happy to share that the “wrench” has now been replaced by user friendly tabs. CirQlive hopes this will make the user experience more enjoyable and efficient.

It is now possible to invite guests that are not part of the course in the LMS, directly from the MEETS page without having to go to the Web Conferencing backend. This facilitates the usage of Web Conferencing functionality directly from within the LMS course page.

Clients that have the content service (for services such as converted MP4 files, as well as general files on the “Files” page), can now view those files on the MEETS admin panel. One can see the storage usage utilized on that platform as well. Further, the Administrator page enables one to set rights for admins permitting/prohibiting them to have access to this section.

The following pages will show screen captures to illustrate the upgrades.

Old vs. New: Setting the Web Conferencing credentials and switching to "Student View".

Logged in as **Super Admin** (administrator, teacher) in **MEETS Development**

- Video Recordings
- Attendance Records
- Files
- Edit Credentials
- Switch to Student View
- Return to MEETS Development within Moodle

ia/New York

05:23:48 AM Jun 14th, 2016

[Schedule more events](#)

	Start	Date and Time	Duration	Courses/Groups	Hosted By	Service
Host	1 minute 12 seconds	Tue, Jun 14th, 2016 5:25 AM EDT*	1 hour 30 minutes	MEETS Development	Super Admin (1)	Web Conferencing Service
Prepare	1 day	Wed, Jun 15th, 2016 5:25 AM EDT*	1 hour 30 minutes	MEETS Development	Super Admin (1)	Web Conferencing Service

Course: **MEETS Development** | Role: administrator, teacher • [View as Student](#)

Upcoming Events | Event Recordings | Event Attendance | Files

Logged in as **Super Admin** • [Account Settings](#)

Display in time zone: +01:00 Europe/London

10:55:33 PM Jun 13th, 2016

[Schedule more events](#)

[Compare other time zones](#)

	Name	Start	Date and Time	Duration	Hosted By	Service
	History 101 (1620:665)	Host	Currently in progress	Mon, Jun 13th, 2016 10:45 PM BST*	1 hour 30 minutes	Super Admin (1) Web Conferencing Service
	History 101 (1621:666)	Prepare	23 hours 49 minutes	Tue, Jun 14th, 2016 10:45 PM BST*	1 hour 30 minutes	Super Admin (1) Web Conferencing Service

Old vs. New: Viewing attendance, event recordings and files (depending on the MEETS platform service one has)

Logged in as **Super Admin** (*administrator, teacher*) in **MEETS Development**

Video Recordings
Attendance Records
Files
Edit Credentials
Switch to Student View
Return to MEETS Development with Moodle

ia/New York 05:23:48 AM Jun 14th, 2016 Schedule more events

	Start	Date and Time	Duration	Courses/Groups	Hosted By	Service
History 101 (554:73) Host	1 minute 12 seconds	Tue, Jun 14th, 2016 5:25 AM EDT*	1 hour 30 minutes	MEETS Development	Super Admin (1)	Web Conferencing Service
History 101 (554:73) Prepare	1 day	Wed, Jun 15th, 2016 5:25 AM EDT*	1 hour 30 minutes	MEETS Development	Super Admin (1)	Web Conferencing Service

Course: **MEETS Development** Role: **administrator, teacher** [View as Student](#) Logged in as **Super Admin** • [Account Settings](#)

Upcoming Events | Event Recordings | Event Attendance | Files

Display in time zone: +01:00 Europe/London 10:55:33 PM Jun 13th, 2016 Schedule more events

[Compare other time zones](#)

Name	Start	Date and Time	Duration	Hosted By	Service
History 101 (1620:665) Host	Currently in progress	Mon, Jun 13th, 2016 10:45 PM BST*	1 hour 30 minutes	Super Admin (1)	Web Conferencing Service
History 101 (1621:666) Prepare	23 hours 49 minutes	Tue, Jun 14th, 2016 10:45 PM BST*	1 hour 30 minutes	Super Admin (1)	Web Conferencing Service

Old vs. New: Returning to the “Upcoming Events” page.

When on pages such as the recording/attendance pages etc. instead of clicking on “Calendar” from the “wrench” icon dropdown, one merely clicks on the “Upcoming Events” tab

The screenshot shows a Moodle interface. At the top left, a wrench icon opens a dropdown menu with the following options: Calendar, Video Recordings, Files, Edit Credentials, Switch to Student View, and Return to MEETS Development within Moodle. A blue arrow points from the 'Calendar' option to the 'Upcoming Events' tab in the navigation bar below. The navigation bar also includes 'Event Recordings', 'Event Attendance', and 'Files'. Below the navigation bar, there is a time zone selector set to '+01:00 Europe/London' and a timestamp '10:55:33 PM Jun 13th, 2016'. A 'Schedule more events' button is visible on the right. The main content area features a table of upcoming events.

Name	Start	Date and Time	Duration	Hosted By	Service	
History 101 (1620:665)	Host	Currently in progress	Mon, Jun 13th, 2016 10:45 PM BST*	1 hour 30 minutes	Super Admin (1)	Web Conferencing Service
History 101 (1621:666)	Prepare	23 hours 49 minutes	Tue, Jun 14th, 2016 10:45 PM BST*	1 hour 30 minutes	Super Admin (1)	Web Conferencing Service

Student view- attendees have access to the recording page (and 'files" page if that service exists on one's MEETS account). There is no access to the attendance records as that is for teachers only.

Course: **MEETS Development** | Role: **student** • [Exit Student View](#)

 Upcoming Events |  Event Recordings |  Files |

Display in time zone: 12:10:28 PM Jun 14th, 2016

Name	Start	Date and Time
MEETS Development Event (1623:668)	Join Currently in progress	Tue, Jun 14th, 2016 11:30 AM BST*

New feature: Guest invite directly from within MEETS

1) Click the cogwheel to the left of the session info on the “Upcoming Events” page, and choose “Invite Guests”

Name	Start	Date and Time	Duration	Hosted By	
 MEETS Development Event (1623:668)	Host	5 minutes 23 seconds	Tue, Jun 14th, 2016 11:30 AM BST*	1 hour 30 minutes	Super Admin (1)
 History 101 (1621:666)	Prepare	11 hours 20 minutes	Tue, Jun 14th, 2016 10:45 PM BST*	1 hour 30 minutes	Super Admin (1)

2) A window will open up. Click on “Generate Link”

Invite Guests to MEETS Development Event (Tue, Jun 14th, 2016 11:30 AM BST*)

Note: These controls allow you to invite guests as attendees. To allow an invited guest to host the event, have the primary host transfer host rights to the guest after they have joined the session.

[Generate Link](#)

3) Copy the link and send it to your invitee.

Invite Guests to MEETS Development Event (Tue, Jun 14th, 2016 11:30 AM BST*)

Note: These controls allow you to invite guests as attendees. To allow an invited guest to host the event, have the primary host transfer host rights to the guest after they have joined the session.

Guest Access URL: https://lti-dev.cirqlive.com/pages/guest.exe?meets_action=viewEvent&meets_eventId=1623&meets_accessKey=PI9vevFovPM8p2YIGoXOkMqsYnYkPIIHGAgy00xeDIWkb8WlyLJbnamIDrsvj

Guest invite cont.

The URL that you sent launches a user friendly join page.

The page is configurable to the user's time zone.

15 minutes before the session, the "Join" button turns live enabling one to join the session.

View in time zone: (Current time: 11:45:44 AM Jun 14th, 2016)

MEETS Development Event

Enter your information:

First Name:

Last Name:

Email:

[Join](#)

Event information:

Currently in progress

Date: Tuesday, June 14th, 2016

Start Time: 11:30 AM BST*

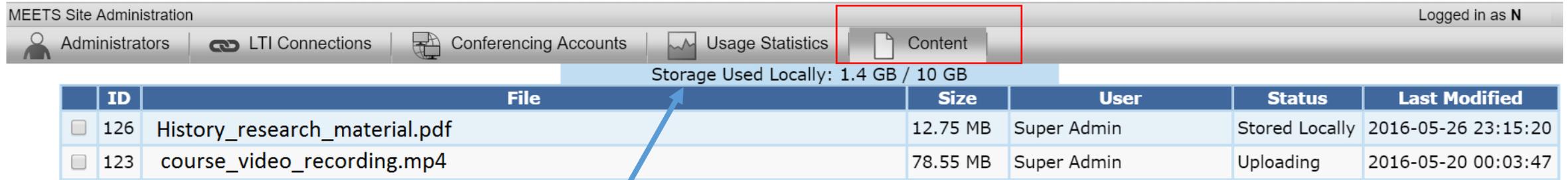
End Time: 1:00 PM BST*

Duration: 1 hour 30 minutes

Hosted By: Super Admin (1)

Updates to the MEETS admin panel- content management

The MEETS admin panel has a new tab named "Content". This page displays the files a client has on the MEETS platform



MEETS Site Administration Logged in as N

Administrators | LTI Connections | Conferencing Accounts | Usage Statistics | **Content**

Storage Used Locally: 1.4 GB / 10 GB

ID	File	Size	User	Status	Last Modified
126	History_research_material.pdf	12.75 MB	Super Admin	Stored Locally	2016-05-26 23:15:20
123	course_video_recording.mp4	78.55 MB	Super Admin	Uploading	2016-05-20 00:03:47

One can see their storage usage here as well

The Administrator section enables setting permissions for admins if they have access to the content section



MEETS Site Administration Logged in as N

Administrators | LTI Connections | Conferencing Accounts | Usage Statistics | Content

Email address	Name	Permissions
admin1@email.com	Admin One	
2 admin1@email.com	Admin Two	
3 admin1@email.com	Admin Three	
4admin1@email.com	Admin Four	

Legend

- Manage other administrator accounts (this page)
- Manage LTI connections (instances)
- Manage conferencing accounts and single sign on
- View site statistics and data
- Manage site content